



SNS COLLEGE OF TECHNOLOGY

Coimbatore-35

An Autonomous Institution

Accredited by NBA – AICTE and Accredited by NAAC – UGC with ‘A+’ Grade

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai



DEPARTMENT OF ENGLISH

**19ENB101- COMMUNICATIVE
ENGLISH**

I YEAR / I SEMESTER

UNIT 1: Functional Grammar

DEPARTMENT OF ENGLISH

TOPIC : Voice





VOICE



Voice is a form of verb which shows whether the subject acts or is acted upon



*There are two types of voice:
Active voice and passive voice*



SENTENCE STRUCTURE (SVO)



The police arrested the robbers

[Subject]

[Verb]

[Object]

A 'verb' is an action. The performer of that action is called the 'subject', and the one on whom that action is performed is called the 'object'.



ACTIVE VOICE



Active voice is the sentence in which the subject performs the action(verb) on the object



Active voice formula :
Subject +verb+ object

- Tells us what a person or thing does



PASSIVE VOICE



Passive voice is the sentence in which the subject is being acted upon

Passive voice formula:

Object+Auxiliary verb+V3 form+By+ subject.

- Tells us what is done to someone or something





EXAMPLES



Active voice

Reeta writes a letter

Passive voice

A letter is written by Reeta





TENSE	ACTIVE VOICE	PASSIVE VOICE
Present Simple	They sell ice cream here. They sell books here.	Ice cream is sold here. <i>is + PP</i> Books are sold here. <i>are + PP</i>
Present Continuous	Someone is washing my car at the moment. Someone is washing my cars at the moment.	My car is being washed at the moment. <i>is being + PP</i> My cars are being washed at the moment. <i>are being + PP</i>
Present Perfect Simple	They have repaired my bike. They have repaired all the bikes.	My bike has been repaired . <i>has been + PP</i> All the bikes have been repaired . <i>have been + PP</i>
Past Simple	They sold a car yesterday. They sold three cars yesterday.	A car was sold yesterday. <i>was + PP</i> Three cars were sold yesterday. <i>were + PP</i>
Past Continuous	He was painting my bedroom then. He was painting my bedroom and the kitchen then.	My bedroom was being painted then. <i>was being + PP</i> My bedroom and the kitchen were being painted then. <i>were being + PP</i>
Past Perfect Simple	Somebody had left an envelope on the table.	An envelope had been left on the table. <i>had been + PP</i>
Future Simple	They will send an e-mail.	An e-mail will be sent . <i>will be + PP</i>
Future going to	Somebody is going to call Peter. Somebody is going to call you soon.	Peter is going to be called . <i>is going to be + PP</i> You are going to be called soon. <i>are going to be + PP</i>



Changing interrogative sentences into the passive



Active voice: Did she recognize you?

Passive voice: Were you recognized by her?

Active voice: Can anybody cure it?

Passive voice: Can it be cured (by anybody)?

Active voice: Who wrote this book?

Passive voice: By whom was this book written?

Active voice: Have you finished work?

Passive voice: Has the work been finished by you?

Active voice: When will they announce the results?

Passive voice: When will the results be announced (by them)?





REFERENCE

- <https://youtu.be/nXQkFacZvS4>
- <https://youtu.be/nXNFyY7xe8I>
- <https://youtu.be/Xh4u-VxjETA>